



The Pirate Castle

Covid-19: Guidelines for Main Hall Users

Our priority remains the health and wellbeing of our participants, staff and volunteers. We are therefore committed to ensuring that Pirate Castle activities take place in as safe an environment as is possible and that we all continue to help suppress the spread of the Covid-19 virus. We will take all reasonable precautions against the Covid-19 virus and act in accordance with our Duty of Care to all concerned at all times. We will also ensure that we act in accordance with all relevant legislation and government guidance in this area. However, risk of Covid-19 transmission cannot be completely eradicated, and so activities undertaken at The Pirate Castle is at participants' own risk.

As a condition of entry to The Pirate Castle and access to the Main Hall, all participants must adhere to the following guidelines at all times whilst on the premises and during all activities:

General

- Anyone (or anyone in their household) diagnosed with Covid-19 or displaying any Covid-19 symptoms within the 14 days prior to their booking (a new, continuous cough; a high temperature (37.8C or above); a loss of, or change in, your normal sense of taste or smell), along with anyone from their household, **must not attend** The Pirate Castle.
- Anyone considered vulnerable or extremely vulnerable to Covid-19 and/or has been advised to shield, or anyone who is self-isolating, should not attend The Pirate Castle.
- All participants must follow the instructions of The Pirate Castle staff and activity/session leads at all times. The Pirate Castle reserves the right to cease all activity and end hall sessions if guidelines are continually infringed.
- Due to the uncertain nature of the Covid-19 pandemic, we reserve the right to cancel or reschedule your booking at any time if, for example, new Government restrictions or a case of Covid-19 occurring at The Pirate Castle cause us to cease activities. Refunds or rescheduled sessions will be given for any cancellations.
- All participants must follow any requests or instructions by The Pirate Castle staff at all times.

Arrival/departure

- On arrival, all participants must remain outside The Pirate Castle until let in by a member of staff. Participants should remain at a 2m distance from each other whilst waiting outside.
- Participants will only be let in at the time of their booking and not before.
- Temperature checks will be taken on arrival.
- Anyone displaying any symptoms of Covid-19 on arrival, along with anyone they have been in close contact with from the group, will not be permitted to enter the building or participate and should return home and follow NHS/Government guidance (self-isolating, calling 111 for advice, booking a Covid-19 test).
- On entry, participants must sanitise their hands. Hand sanitiser is available throughout The Pirate Castle and face masks/coverings must be worn at all times when inside the building. Participants must bring their own face masks/coverings and hands should be sanitised/washed before and after putting masks/coverings on or removing them.
- All participants must leave the building at the end of their session and no one will be able to wait inside for collection.



In the building/hall

- Participants must follow the one-way systems inside the building at all times.
- Participants should maintain 2m physical distancing at all times inside the building and hall (unless from the same household or support bubble). The one-way system and distancing markers are clearly signed throughout the building.
- A briefing including physical distancing and hygiene guidance, and relevant information from these guidelines, must be given by the group lead before activities start.
- Hall users must restrict themselves to the main hall, ground floor entrance and exit and ground floor WCs. Under no circumstances must hall users go down to basement level or up to the office areas.

Food & drink

- Hall users must bring their own food/refreshments (including drinking water). No food or refreshments will be provided by The Pirate Castle and the kitchen area in the Main Hall will be out of bounds.

Hygiene

- Participants should regularly wash or sanitise their hands. Hand sanitiser is available on-site at the main entrance and in the Main Hall, and hand soap and water is available in the WCs.
- Participants should avoid touching their faces after touching any surface and sanitise their hands if any surfaces have been touched.
- WCs will be available, however only one person can enter each WC at any time.
- Participants must inform the relevant group lead when they need to use the WCs and follow marked one-way systems. All points touched inside WCs, including the toilet seat, taps, door handles, should be wiped down with sanitising wipes before and after use. Sanitising wipes are available in each WC and should be disposed of in the Covid-19 specific bins provided in each WC.
- Participants should use a tissue or disposable hand towel (available in the hall and WCs) to cough or sneeze into, and then dispose of the tissue or paper hand towel in the Covid-19 specific bins provided on site. Where this is not possible, participants should cough or sneeze into their inner elbow. Hands should be washed or sanitised as soon as possible after coughing or sneezing.